BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN FINANCIAL STATEMENTS

FOR THE YEAR ENDING MARCH 31, 2008

Auditing Procedures Report V1.04

Reset Form

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ssu	ed under Public Act 2 of 1968, as amended .						
Unit	Name Beaugrand Township	County CHEBOY	'GAN	Type TO	OWNSHIP	MuniCode	
Opinion Date-Use Calendar Jul 22, 2008 Audit Submitted-Use Calendar Jul 30, 200					Fiscal Year-Use Drop	List 2008	
f a I audi	ocal unit of government (authorities & commissi t report, nor do they obtain a stand-alone audit,	ions included) is operating wi enclose the name(s), addres	thin the boundaries of th s(es), and a description	ne audite (s) of the	ed entity and is NOT in a authority and/or com	cluded in this or any mission.	y other
Pla 'No	ce a check next to each "Yes" or non-a ".	pplicable question belo	w. Questions left u	ınmarl	ked should be tho	se you wish to a	nswer
X	 Are all required component units/s reporting entity notes to the financial s 	funds/agencies of the loostatements?	al unit included in th	he finar	ncial statements an	d/or disclosed in	the
X	2. Does the local unit have a positive	fund balance in all of its	unreserved fund bala	ances/u	unrestricted net ass	ets?	
X	3. Were the local unit's actual expend	litures within the amoun	ts authorized in the b	budget	?		
X	4. Is this unit in compliance with the U	Jniform Chart of Accoun	ts issued by the Depa	artmen	t of Treasury?		
X	5. Did the local unit adopt a budget for	or all required funds?					
X	6. Was a public hearing on the budge	et held in accordance wit	h State statute?				
X	7. Is the local unit in compliance with and other guidance as issued by the Lo	the Revised Municipal Fi ocal Audit and Finance D	nance Act, an order i	issued	under the Emergen	cy Municipal Loa	an Act,
X	8. Has the local unit distributed tax re property tax act?			ng unit,	timely as required	by the general	
×	9. Do all deposits/investments comp	ly with statutory require	ments including the	adopti	on of an investmen	t policy?	
X	10. Is the local unit free of illegal or una Local Units of Government in Michigan	authorized expenditures	that came to your at				s of
×	11. Is the unit free of any indications of fraud or illegal acts that came to your attention during the course of audit that have not						
×	12. Is the local unit free of repeated rep	ported deficiencies from	previous years?				
X	13. Is the audit opinion unqualified?	14. If not, what ty	pe of opinion is it?	NA			
X	15. Has the local unit complied with GA	ASB 34 and other genera	ly accepted account	ing pri	nciples (GAAP)?		
X	16. Has the board or council approved	all disbursements prior t	o payment as require	ed by c	harter or statute?		
X	17. To your knowledge, were the bank	reconciliations that were	e reviewed performe	d timel	ly?		
	18. Are there reported deficiencies?	☐ 19. If so	, was it attached to t	the aud	lit report?		
	General Fund Revenue: \$ 157,48	85.00	General Fund Balan	ce:	\$ 337,871.00]
	General Fund Expenditure: \$ 85,57	7.00	Governmental Activ				
	Major Fund Deficit Amount: \$ 0.00)	Long-Term Debt (se instructions):	ee			
	·						and the same of th

We affirm that we are certified public accountants (CPA) licensed to practice in Michigan. We further affirm the above responses have been disclosed in the financial statements, including the notes, or in the Management Letter (Reported deviations).

CPA (First Name)	Daniel	Last Nieland	Ten Digit License Number 1101012250			
CPA Street Address	201 South Main St	City Cheboygan	State Mi	Zip Code 49721	Telephone +1 (231) 627-4396	
CPA Firm Name	Nieland & Kosanke, PC	Unit's Street Address 1999 Okd Macki	naw Rc City C	Cheboygan	LU Zip 49721	

NIELAND & KOSANKE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

201 SOUTH MAIN STREET, SUITE #2 CHEBOYGAN, MICHIGAN 49721 (231) 627-4396 FAX: (231) 627-6594

DANIEL R. NIELAND, C.P.A. JOSEPH D. KOSANKE, C.P.A. MEMBER

AMERICAN INSTITUTE OF CERTIFIED
PUBLIC ACCOUNTANTS
AND
MICHIGAN ASSOCIATION OF CERTIFIED
PUBLIC ACCOUNTANTS

Supervisor and Members Of The Township Board of Trustees Beaugrand Township Cheboygan County, Michigan 49721

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, of Beaugrand Township, as of and for the year ended March 31, 2008, which collectively comprise the Township's basic financial statements as listed in the table of contents. These financial statements are the responsibility of the Township's management. Our responsibility is to express an opinion on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of government activities, each major fund and the aggregate remaining fund information of Beaugrand Township as of March 31, 2008, and the respective changes in financial position and cash flows, where applicable, thereof for the year then ended in conformity with accounting principles generally in the United States of America.

As described in the footnotes, Beaugrand Township has implemented a new financial reporting model, as required by the provisions of *GASB Statement No. 34*, *Basic Financial Statements* – and *Management's Discussion and Analysis* – For State and Local Governments, as amended and interpreted as of March 31, 2008.

Beaugrand Township Page 2

The Management's Discussion and Analysis, and budgetary comparison information on pages 4 through 6 are not a required part of the basic financial statements but are supplementary information required by accounting principles generally accepted in the United States of America. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and express no opinion on it.

Our audit was conducted for the purpose of forming an opinion on the financial statements that collectively comprise Beaugrand Township's basic financial statements. The schedules listed as other supplemental information in the accompanying table of contents are presented for the purpose of additional analysis and are not a required part of the basic financial statements of Beaugrand Township. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, based on our audit, is fairly stated in all material respects in relation to the basic financial statements taken as a whole.

Nieland & Kosanke, P.C. Certified Public Accountants

July 22, 2008 Cheboygan, Michigan 49721

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDING MARCH 31, 2008

The Management's Discussion and Analysis for Beaugrand Township covers the Township's financial performance during the year ended March 31, 2008.

Financial Highlights

Our financial status remained stable over the last year. Net assets decreased from \$666,562 to \$646,175 for a decrease of \$(20,387).

Overall revenue was \$201,403. We incurred no new debt.

Overview of Financial Statements

This annual report consists of three parts, Management's Discussion and Analysis, the basic financial statements and required supplementary information. The basic financial statements include two different kinds of statements that present different views of the Township and the notes to the financial statements.

The first two statements are entity-wide financial statements and provide both long and short-term information about our overall financial status. These statements present governmental activities.

The remaining statements are fund financial statements, which focus on individual parts of the Township in more detail.

The notes to the financial statements explain some of the information in the statements and provide more detailed data.

Required supplementary information further explains and supports the financial statement information with budgetary comparisons.

Entity-Wide Financial Statements

The entity-wide statements report information about the Township as a whole using accounting methods used by private companies. The statement of net assets includes all of the Township's assets and liabilities. The statement of activities records all of the current year revenues and expenses regardless of when received or paid.

The two entity-wide statements report net assets and how they have changed. Net assets are the difference between the entity's assets and liabilities and this is one method to measure the entity's financial health or position.

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDING MARCH 31, 2008

Entity-Wide Financial Statements (continued)

Over time increases/decreases in the entity's net assets are an indicator of whether financial position is improving or deteriorating.

To assess overall health of the entity, you may also have to consider additional factors such as tax base changes, facility conditions and personnel changes.

All activities of the Township are reported as governmental activities, and there are no business type activities. Governmental activities include the General Fund, Fire Fund, Road Fund and Liquor Law Enforcement Fund.

Fund Financial Statements

The fund financial statements provide more detailed information about the Township's funds, focusing on significant funds and not the Township as a whole. In the section for other supplement information, the General Fund revenue and expenditures are shown on the line item basis. Funds are used to account for specific activities or funding sources. Law requires some funds. The Township Board may also create them. Funds are established to account for funding and spending financial resources and to show proper expenditures of those resources.

The Township has the following funds:

Governmental Funds: All of the Township's activities are included in the governmental fund category. These funds are presented on the modified accrual basis, which is designed to show short-term financial information. You will note that the differences between the Township's entity-wide statements and the fund statements are disclosed in reconciling statements to explain the differences between them. The Township's governmental funds include the following; General Fund, Fire Fund, Road Fund and Liquor Law Enforcement Fund.

Financial Analysis of the Township as a Whole

Our cash position in all governmental activities remains strong. Year-end cash position of all funds is as follows:

General Fund	\$336,136
Fire Fund	65,418
Road Fund	66,027
Liquor Law Enforcement Fund	<u>3,600</u>

Total Government Fund Cash \$471.181

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN MANAGEMENT'S DISCUSSION AND ANALYSIS FOR THE YEAR ENDING MARCH 31, 2008

Financial Analysis of the Township's Funds

Individual fund balances remain solid, as indicated by year-end balance and net change reflected below:

	Balance March 31, 2007	Balance March 31, 2008	Increase (<u>Decrease</u>)
General Fund Fire Fund Road Fund Liquor Law Enforcement Fund	\$295,057 58,837 130,409 3,694	\$337,871 69,033 66,027 3,600	\$ 42,814 10,196 (64,382) (94)
	<u>\$487,997</u>	<u>\$476,531</u>	<u>\$ (11,466</u>)

Capital Assets and Long-Term Debt Activity

The Township's total capital outlay in governmental funds was \$500. There was no long-term debt activity either new borrowing or principal repayment.

Factors Affecting Future Operations

We anticipate steady growth of tax revenue. Our cash balance is for the possible improvements to existing Township facilities. A proposal has been made that the Township enters into joint ownership of a fire hall with Inverness Township. This is currently in the engineering stage. Final determination will be made when costs are known. Road Funds are for future road projects and at this time are unidentified. We continue to operate under the assumption that long-range State funding is uncertain. We, therefore, believe that a healthy fund balance is essential to the Township's financial health.

Contacting the Township's Management

This financial report is designed to provide our citizens, taxpayers, and other interested parties with a general overview of Beaugrand Township's finances and to show the Township's accountability for the money it receives. If you have questions about this report or need additional financial information, contact Beaugrand Township at P. O. Box 5205, Cheboygan, Michigan 49721.

GENERAL PURPOSE FINANCIAL STATEMENTS

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN STATEMENT OF NET ASSETS FOR THE YEAR ENDING MARCH 31, 2008

	Primary <u>Government</u> Government <u>Activities</u>
ASSETS:	
CURRENT ASSETS:	¢1 <i>65 1</i> 05
Cash Checking Cash Savings	\$165,495 162,716
Cash Certificates	142,970
Taxes Receivable	7,921
Accounts Receivable	668
Total Current Assets	479,770
NON-CURRENT ASSETS:	
CAPITAL ASSETS:	
Land	13,807
Buildings	217,084
Equipment and Furniture	37,023
Accumulated Depreciation	<u>(98,270</u>)
Total Non-Current Assets	<u>169,644</u>
Total Assets	<u>\$649,414</u>
LIABILITIES:	
Accounts Payable	\$ 1,175
Payroll Taxes Due	
Total Liabilities	3,239
NET ASSETS:	
Invested in Capital Asset, Net of Related Debt	169,644
Unrestricted	476,531
TOTAL NET ASSETS	<u>\$646,175</u>
The accompanying notes are an internal	7
The accompanying notes are an integral part of these financial statements.	7
part of these illiancial statements.	

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN STATEMENT OF ACTIVITIES FOR THE YEAR ENDING MARCH 31, 2008

Net (Expense) Revenue And Changes In Net Assets

Primary Government

PRIMARY GOVERNMENT:	<u>Expenses</u>	Charges For Services	Operating Grants And Contribution		Government <u>Activities</u>
GOVERNMENTAL ACTIVITIES:					
Legislative	\$ 22,083	\$ 0	\$	0 \$ 0	\$ 22,083
General Services and Administration	64,867	4,325		0 0	60,542
Public Safety	30,514	4,323		0 0	,
Public Works	104,326	5,040		0 0	,
				<u> </u>	
TOTAL GOVERNMENT ACTIVITIES	221,790	9,365		00	212,425
TOTAL PRIMARY GOVERNMENT	<u>\$221.790</u>	\$ 9.365	\$	<u>0</u> <u>\$ 0</u>	212,425
GENERAL REVENUES: Taxes State Shared Revenues Interest Other					92,927 83,483 13,571 2,057
TRANSFERS					0
TOTAL GENERAL REVENUES AND	ΓRANSFERS	;			192,038
CHANGE IN NET ASSETS					(20,387)
NET ASSETS - BEGINNING					666,562
NET ASSETS - ENDING					<u>\$646,175</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN BALANCE SHEET FOR THE YEAR ENDING MARCH 31, 2008

	General Fund	Fire <u>Fund</u>	Liquor Law Enforcement Fund	Road <u>Fund</u>	Total Government Funds
ASSETS:					
Cash Checking	\$ 30,450	\$ 65,418	\$ 3,600	\$ 66,027	\$165,495
Cash Savings	162,716	0	0	0	162,716
Cash Certificates of Deposit	142,970	0	0		142,970
Accounts Receivable	668	0	0	0	668
Taxes Receivable	4,306	<u>3,615</u>	0	0	<u>7,921</u>
TOTAL ASSETS	<u>\$341,110</u>	<u>\$ 69,033</u>	<u>\$ 3,600</u>	\$ 66,027	<u>\$479,770</u>
LIABILITIES AND FUND BAL	ANCE:				
LIABILITIES:					
Accounts Payable	\$ 1,175	\$ 0	\$ 0	\$ 0	\$ 1,175
Payroll Taxes Due	<u>2,064</u>	0	0	0	2,064
Total Liabilities	3,239	0	0	0	3,239
FUND BALANCE:					
General Fund	337,871	0	0	0	337,871
Fire Fund	0	69,033	0	0	69,033
Road Fund	0	0	0	66,027	66,027
Liquor Fund	0	0	<u>3,600</u>	0	<u>3,600</u>
Total Fund Balance	337,871	69,033	3,600	66,027	476,531
TOTAL LIABILITIES AND					
FUND BALANCE	<u>\$341,110</u>	<u>\$ 69,033</u>	<u>\$ 3,600</u>	<u>\$ 66,027</u>	<u>\$479,770</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN RECONCILIATION OF THE BALANCE SHEET OF GOVERNMENTAL FUNDS TO THE STATEMENT OF NET ASSETS FOR THE YEAR ENDING MARCH 31, 2008

TOTAL FUND BALANCES FOR GOVERNMENTAL FUNDS

\$476,531

Amounts reported for governmental activities in the Statement of Net Assets is different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds

169,644

NET ASSETS OF GOVERNMENTAL ACTIVITIES

\$646,175

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN GOVERNMENTAL FUNDS

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDING MARCH 31, 2008

REVENUE:	General <u>Fund</u>	Fire <u>Fund</u>	Liquor Law Enforcement Fund	Road <u>Fund</u>	Total Government <u>Funds</u>
	¢ 52 700	¢ 20 210	Φ 0	Φ 0	¢ 02 027
Taxes	\$ 53,708	\$ 39,219	\$ 0	\$ 0	\$ 92,927
State Shared Revenue	82,905	0	578	0	83,483
Interest	9,450	749	70	3,302	13,571
Rentals and Other	6,382	0	0	0	6,382
Special Assessments	5,040	0	0	0	5,040
Total Revenue	<u>157,485</u>	39,968	<u>648</u>	3,302	201,403
EXPENDITURES:					
Legislative	22,083	0	0	0	22,083
General & Administrat ive	55,946	0	0	0	55,946
Public Safety	0	29,772	742	0	30,514
Public Works	<u>7,548</u>	0	0	96,778	104,326
Total Expenditures	<u>85,577</u>	29,772	<u>742</u>	96,778	212,869
EXCESS (DEFICIENCY) OF					
REVENUE OVER (UNDER	R)				
EXPENDITURES	71,908	10,16	(94)	(93,476)	(11,466)
OTHER FINANCIAL SOURCE	S:				
Transfer To Other Funds	(29,094)	0	0	0	(29,094)
Transfer From Other Funds		0	0	<u>29,094</u>	29,094
EXCESS OF REVENUES AND OTHER FINANCING SOU (OVER) UNDER EXPENDE	RCES				
AND OTHER USES	42,814	10,196	(94)	(64,382)	(11,466)
FUND BALANCE –					
BEGINNING	295,057	_58,837	<u>3,694</u>	130,409	487,997
FUND BALANCE - ENDING	<u>\$337,871</u>	\$ 69,033	<u>\$ 3,600</u>	\$ 66,027	<u>\$476,531</u>

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The accompanying notes are an integral

part of these financial statements.

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE STATEMENT OF ACTIVITIES FOR THE YEAR ENDING MARCH 31, 2008

NET CHANGE IN FUND BALANCES – TOTAL GOVERNMENTAL FUNDS \$ (11,466)

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditure s. However, in the Statement of Activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. This is the amount by which capital outlays exceeded depreciation in the current period.

Depreciation Expense \$ 8,921

CHANGE IN NET ASSETS OF GOVERNMENTAL ACTIVITIES \$ (20.387)

8,921

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN FIDUCIARY FUNDS

STATEMENT OF FIDUCIARY NET ASSETS FOR THE YEAR ENDING MARCH 31, 2008

	Current Tax Collection	Hall Rental
ASSETS: Cash	<u>Fund</u> \$ 266	<u>Fund</u> \$ 304
TOTAL ASSETS	<u>\$ 266</u>	<u>\$ 304</u>
LIABILITIES: Due Other Funds	<u>\$ 266</u>	<u>\$ 304</u>
TOTAL LIABILITIES	<u>\$ 266</u>	<u>\$ 304</u>

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Township of Beaugrand in Cheboygan, Michigan, have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statement s and interpretations). Governments are also required to follow the pronouncements of the Financial Accounting Standards Board (FASB) issued through November 30, 1989, (when applicable) which do not conflict with or contradict GASB pronouncements. The more significant of these accounting policies established in GAAP and used by the Township are described below.

(1) REPORTING ENTITY

Beaugrand Township is an incorporated Township, which operates under a Supervisor – Board form of government. The Township provides the following services: public safety, highways and streets, sanitation, public improvements and general administrative services.

The Township has considered all potential component units in valuating how to define the Township for financial reporting purposes. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth in Statement 14 of the Government Accounting Standards Board (GASB), *The Financial Reporting Entity*. The basic criteria includes the appointment of a voting majority of the governing board of the unit; legal separation of the Township and the component unit, fiscal independence of the unit, whether exclusion of the unit would make the Township's financial statements misleading, and whether there is a potential for the organization to provide specific financial benefits to, or impose specific financial burdens on the Township. There are no component units to be included in these statements.

The financial reporting entity of Beaugrand Township includes all funds and accounts of the Township.

(2) BASIC FINANCIAL STATEMENTS – GOVERNMENT -WIDE FINANCIAL STATEMENTS

Beaugrand Township's basic financial statements include both government -wide (reporting the Township as a whole) and fund financial statements (reporting the Township's major funds). Both the government -wide and fund financial statements categorize primary activities as either governmental or business -type. The Township's legislative, public works, public safety, community and economic development, recreation and culture and general services and administration are classified as governmental activities. Beaugrand Township does not have any activity that is classified as business -type activities.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

In the government -wide Statement of Net Assets, both the governmental activities columns are presented on a consolidated basis by column and are reported on a full accrual, economic resource basis, which recognizes all long-term assets and receivables as well as long-term debt and obligations. The Township's net assets are reported in three parts – invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets. The Township first utilizes restricted resources to finance qualifying activities.

The government -wide Statement of Activities reports both the gross and net cost of each of Beaugrand Township's functions. The functions are also supported by general government revenues (property, sales and use taxes, certain intergovernmental revenues, fines, permits and charges, etc.) The Statement of Activities reduces gross expenses (including depreciation) by related program revenues, operating and capital grants. Program revenues must be directly associated with the function or a business-type activity. Operating grants include operating – specific and discretionary (either operating or capital) grants while the capital grants column reflects capital – specific grants. The net costs (by function or business-type activity) are normally covered by general revenue.

The government-wide focus is more on the sustainability of Beaugrand Township as an entity and the change in net assets resulting from the current year's activities. The effect of interfund activities has been removed from these statements.

(3) BASIC FINANCIAL STATEMENTS – FUND FINANCIAL STATEMENTS
The financial transactions of the Township are reported in individual funds in the fund
financial statements. Each fund is accounted for by providing a separate set of selfbalancing accounts that comprises its assets, liabilities, reserves, fund equity, revenues
and expenditures/expenses. The various funds are reported by generic classification within
the financial statements.

The following fund types are used by the Township:

Governmental Funds

The focus of the governmental funds' measurement (in the fund statements) is upon determination of financial position (sources, uses, and balances of financial resources) rather than upon net income. The following is a description of the governmental funds of the Township:

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

- General Fund General Fund is the general operating fund and, accordingly, it is used to account for all financial resources except those required to be accounted for in another fund.
- Fire Fund The Fire Fund is used to account for financial resources to be used for expenditures related to fire protection through contributions to Inverness Fire Department.
- Road Fund The Road Fund is used to account for resources to be used for road development and improvement. Revenues are transferred from the General Fund.
- Liquor Law Enforcement Fund This is a State mandated fund to fund liquor establishment inspection.

The Township's fiduciary funds are presented in the fiduciary fund financial statements by type (agency). Since by definition, these assets are being held for the benefit of a third party (other local governments, private parties, etc.) and cannot be used to address activities or obligations of the Township, these funds are not incorporated into the government-wide statements.

(4) BASIS OF ACCOUNTING

Basis of accounting refers to the point at which revenues or expenditures/expenses are recognized in the accounts and reported in the financial statements. It relates to the timing of the measurements made regardless of the measurement focus applied.

Accrual

Both governmental and business-type activities in the government-wide financial statements and the proprietary and fiduciary fund financial statements are presented on the accrual basis of accounting. Revenues are recognized when earned and expenses are recognized when incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider has been met.

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Modified Accrual

The governmental funds financial statements are presented on the modified accrual basis of accounting. Under the modified basis of accounting, revenues are recorded when they are both measurable and available. "Available" means collectible within the current period or within 60 days of the end of the current fiscal period. Expenditures are generally recognized under the modified accrual basis of accounting when the related liability is incurred. However, debt service expenditures, compensated absences, and claims and judgments are recorded only when payment is due.

(5) FINANCIAL STATEMENT AMOUNTS

Budgets

All governmental funds are under formal budgetary control. Budgets shown in the financial statements as "GAAP Basis" are adopted on a basis consistent with generally accepted accounting principles (GAAP) and are not significantly different from the modified accrual basis used to reflect actual results, and consist only of those amounts contained in the formal budget approved and amended by the Township Board. Budgets are adopted on the departmental level and control is exercised on that level.

Capital Assets

Capital assets, which include property, plant, equipment and infrastructure assets (e.g. streets, bridges, and sidewalks), are reported in the applicable governmental or business-type activities columns in the government-wide financial statements. Capital assets are defined by the Township as assets with an initial, individual cost of more than \$1,000 and an estimated useful life in excess of five years.

All capital assets are valued historical cost or estimated historical cost if actual historical cost is not available. Donated capital assets are valued at their fair value on the date donated. Depreciation on all exhaustible capital assets is charged as an expense against their operations in government-wide statements and proprietary financial statements. Accumulated depreciation is reported on government-wide and proprietary statement of net assets. Depreciation has been provided over the estimated useful lives using the straight-line method. The estimated useful lives are as follows:

Land Improvements

Building, Structures and Improvements

Equipment

20 years
39 years
5-12 years

NOTE A – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires the use of estimates and assumptions that affect the reporting of certain assets, liabilities, revenues, and expenditures. Actual results may differ from estimated amounts.

Property Taxes

Property taxes are levied as of December 1 of each year and are due by the last day of the following March. The taxes are collected by the local unit and periodically remitted to the third parties during the collection period.

Interfund Activity

All interfund transactions are treated as transfers. Transfers between governmental or proprietary funds are netted as part of the reconciliation to the government-wide financial statements.

Vacation and Sick Leave

The Township has no liability for accumulated vacation or sick leave.

Implementation of New Accounting Principles

In June 1999, the Governmental Accounting Standards Board (GASB) unanimously approved Statement No. 34, *Basic Financial Statements – And Management's Discussion And Analysis – For State And Local Governments (GASB No. 34)*. Some of the significant changes in the Statement include the following:

- The financial statements include:

A Management Discussion and Analysis (MD&A) section providing an analysis of the Township's overall financial position and results of operations.

Financial statements prepared using full accrual accounting for the entire Townships' activities.

There is a change in the fund financial statements to focus on the major funds.

These and other changes are reflected in the accompanying financial statements (including notes to financial statements).

NOTE B – CASH ACCOUNTS AND SHORT-TERM INVESTMENTS

The Township as utilized separate bank accounts for each fund, details are shown below:

	Checking	Savings	Certificates Of Deposit
General	\$ 30,450	\$162,716	\$142,970
Road	66,027	0	0
Fire	65,418	0	0
Liquor	3,600	0	0
	<u>\$165,495</u>	<u>\$162,716</u>	<u>\$142,970</u>

These deposits and interest payment accounts are with local financial institution s. All accounts are in the name of the Township. Interest is recorded when deposits mature or is credited to the applicable account.

Michigan Compiled Laws Section 129.91, authorizes the Township to deposit and invest in the accounts of Federally insured banks, credit unions and savings and loan associations; bonds, securities and other obligations of the United States, or an agency or instrumentality of the United States in which the principal and interest is fully guaranteed by the United States, including securities or guaranteed by the Government National Mortgage Association; United States government or Federal Agency obligation repurchase agreements: banker's acceptance of United States banks; mutual funds composed of investment vehicles which are legal or direct investment by local units of government in Michigan; and commercial paper rated by two standard rating agencies within the three highest classifications, which mature no more than 270 days after the date of purchase, and which involves no more than 50 percent of any one fund. Michigan law prohibits security in the form of collateral, surety bonds, or other forms for the deposit of public money. Attorney General's Opinion Number 6168 states that public funds may not be deposited in the financial institutions located in states other than Michigan.

The Township deposits are in accordance with statutory authority. The Governmental Account Standards Board (GASB) Statement Number 3 risk disclosures for the Township cash deposit are as follows:

NOTE B – COMMON CASH ACCOUNTS AND SHORT-TERM INVESTMENTS (continued)

<u>Deposits</u>	Carrying <u>Amount</u>
Insurance (FDIC) Uninsured	\$336,060 _135,121
	\$471,181

NOTE C – CAPITAL ASSETS

A summary of the capital assets of the Governmental Activities is as follows:

	Balance at April 1, 2007	<u>Additions</u>	<u>Disposals</u>	Balance at March 31, 2008
GOVERNMENTAL ACTIVITIES: Land	\$ 13,807	<u>\$ 0</u>	<u>\$</u> 0	\$ 13,807
Total Capital Assets, Not Being Depreciated	13,807	0	0	13,807
Buildings and Improvements Furniture and Equipment	217,084 36,523	0 500	0 0	217,084 37,023
Total Capital Assets Being Depreciated	253,607	500	0	254,107
Less Accumulated Depreciation: Buildings Furniture and Equipment	73,611 15,739	5,427 3,493	0 0	79,038 19,232
Total Accumulated Depreciation	89,350	8,920	0	98,270
GOVERNMENTAL ACTIVITIES CAPITAL ASSETS, NET	<u>\$178,064</u>	<u>\$ (8,420)</u>	<u>\$ 0</u>	<u>\$169,644</u>

NOTE C – CAPITAL ASSETS (continued)

A depreciation expense for the governmental activities was charged to the following functions and activities of the primary government:

General and Administrative \$ 8,921

\$ 8,921

NOTE D - TRANSFERS

The following transfers were made between funds:

	<u>Transfers In</u>	T	ransfers Out
Road Fund	<u>\$ 29,094</u>	General Fund	<u>\$ (29,094</u>)
Total	<u>\$ 29,094</u>	Total	<u>\$ (29,094</u>)

NOTE E - CONTINGENT LIABILITIES

Risk Management

The Township is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; and natural disasters. The Township has obtained commercial insurance to handle its risk of loss.



BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN GENERAL FUND STATEMENT OF DETAILED REVENUES FOR THE YEAR ENDING MARCH 31, 2008

REVENUES:	<u>Budget</u>		Variance Favorable Infavorable
Taxes:			
Current Property Tax	\$ 33,025	\$ 40,799	\$ 7,774
Property Tax Administration Fees	10,825	12,909	2,084
	43,850	53,708	9,858
State Shared Revenues:			
Sales, Income, SBT and Intangibles Tax	75,000	79,602	4,602
Swamp Tax	3,300	3,303	3
	<u>78,300</u>	82,905	4,605
Interest	5,000	9,450	4,450
	5,000	9,450	4,450
Special Assessments	2,250	5,040	2,790
	2,250	5,040	2,790
Miscellaneous:			
Rent	3,000	4,325	1,325
Other	1,500	2,057	557
	4,500	6,382	1,882
TOTAL REVENUES	<u>\$133,900</u>	<u>\$157,485</u>	<u>\$ 23,585</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN GENERAL FUND

STATEMENT OF DETAILED EXPENDITURES FOR THE YEAR ENDING MARCH 31, 2008

EXPENDITURES:	<u>Budget</u>]	Variance Favorable Infavorable
Legislative:			
Township Board:			
Wages and Salaries	\$ 7,900	\$ 7,860	\$ 40
Office Supplies	1,000	926	Ψ 1 0
Local Grants	1,000	0	1,000
Printing and Publishing	100	35	65
Memberships and Dues	900	773	127
Transportation	300	126	174
Employer's Social Security	3,800	3,798	2
Insurance	3,800	3,753	47
Miscellaneous – Cleanup Day	5,300	4,312	988
Education	200	0	200
Professional Fees	500	500	0
Total Legislative	24,800	22,083	2,717
General and Administrative Services:			
Assessor:			
Salary and Wages	10,000	9,880	120
Computer Support	400	340	60
Education	1,200	632	568
Total Assessor	11,600	10,852	748
Executive:			
Supervisor:			
Salary and Wages	8,000	8,000	0
Transportation	750	575	175
Education	100	75	25
Office Supplies	150	113	37
Miscellaneous	150	0	150
Total Supervisor	9,150	8,763	387

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN GENERAL FUND

STATEMENT OF DETAILED EXPENDITURES FOR THE YEAR ENDING MARCH 31, 2008

			Variance
	D 1 (Favorable
EVDENDITUDES: (continued)	<u>Budget</u>	Actual (U	nfavorable)
EXPENDITURES: (continued) General and Administrative Services:			
Clerk:			
Salary and Wages	\$ 7,600	\$ 7,500	\$ 100
Miscellaneous	100	\$ 7,500 0	100
Office Supplies	150	41	100
Education Education	200	0	200
Transportation	300	5	295
Computer Support		779	421
Computer Support			<u> 421</u>
Total Clerk	9,550	8,325	1,225
Board of Review:			
Salary and Wages	1,800	1,800	0
Printing and Publishing	550	535	15
Transportation	50	0	50
Education	100	0	100
Contracted Services	0	<u>155</u>	<u>(155</u>)
Total Board of Review	2,500	2,490	10
Elections:			
Wages	600	597	3
Transportation	50	30	20
Total Elections	<u>650</u>	<u>627</u>	23
Treasurer:			
Salary and Wages	9,750	9,699	51
Office Supplies	3,000	1,675	1,325
Transportation	300	227	73
Computer Support	500	377	123
Printing and Publishing	150	136	14
Education	100	0	100
Total Treasurer	_13,800	12,114	1,686

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN GENERAL FUND

STATEMENT OF DETAILED EXPENDITURES FOR THE YEAR ENDING MARCH 31, 2008

			Variance
	D 14		Favorable
EVDENIDITI IDEC. (Continued)	<u>Budget</u>	<u>Actual</u> (<u>U</u>	Infavora ble)
EXPENDITURES: (Continued) General and Administrative Services:			
Township Hall: Salary and Wages	\$ 3,750	\$ 3,300	\$ 450
	500	\$ 5,300 453	ъ 430 47
Supplies Utilities	4,000	3,787	213
	,	3,787 806	_
Repairs and Maintenance Telephone	2,475 900	814	1,669 86
Contracted Services	3,700	3,115	585
	,	· · · · · · · · · · · · · · · · · · ·	
Capital Outlay	<u>35,000</u>	500	<u>34,500</u>
Total Township Hall	50,325	12,775	37,550
Total General and Administrative Services	97,575	<u>55,946</u>	41,629
PUBLIC WORKS:			
Highways, Streets and Bridges:			
Repairs and Maintenance	3,347	3,347	0
Street Lighting	2,250	4 , 201	_(1,951)
Street Lighting	<u></u>	<u> </u>	<u>(1,731</u>)
Total Public Works	5,597	<u>7,548</u>	(1,951)
TOTAL EXPENDITURES	127,972	<u>85,577</u>	42,395
TRANSFER OUT	<u>29,094</u>	<u>29,094</u>	0
TOTAL EXPENDITURES AND TRANSFERS	\$157,066	<u>\$114,671</u>	\$ 42,395



BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN SPECIAL REVENUE FUNDS COMBINING BALANCE SHEET FOR YEAR ENDING MARCH 31, 2008

ASSETS

A COLUTO		quor Law forcement <u>Fund</u>	Road <u>Fund</u>	<u>Total</u>
ASSETS: Cash Taxes Receivable	\$ 65,418 3,615	\$ 3,600 0	\$ 66,027 0	\$135,045 <u>3,615</u>
TOTAL ASSETS	\$ 69,033	<u>\$ 3,600</u>	\$ 66,027	<u>\$138,660</u>
LIABILITIES	AND FUND E	QUITY		
LIABILITIES: Accounts Payable	<u>\$ 0</u>	<u>\$</u> 0	<u>\$</u>	<u>\$ 0</u>
TOTAL LIABILITIES	<u>\$</u>	<u>\$ 0</u>	<u>\$ 0</u>	<u>\$ 0</u>
FUND EQUITY: Fund Balance: Unreserved, and Undesignated	<u>\$ 69,033</u>	<u>\$ 3,600</u>	<u>\$ 66,027</u>	<u>\$138,660</u>
TOTAL FUND EQUITY	69,033	3,600	66,027	138,660
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 69.033</u>	<u>\$ 3,600</u>	\$ 66,027	<u>\$138,660</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN

SPECIAL REVENUE FUNDS

COMBINING STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN **FUND BALANCES**

FOR THE YEAR ENDING MARCH 31, 2008

DEVENIJE C.		Liquor Law Enforcement <u>Fund</u>	Road <u>Fund</u>	<u>Total</u>
REVENUE S: Taxes	\$ 39,219	\$ 578	\$ 0	\$ 39,797
Interest	\$ 39,219 749	\$ 378 70	3,302	\$ 39,797 <u>4,121</u>
interest	<u> </u>		_3,302	4,121
Total Revenues	39,968	648	3,302	43,918
EXPENDITURES:				
Public Safety	29,772	742	0	30,514
Public Works	0	0	96,778	<u>96,778</u>
Total Expenditures	29,772	742	96,778	127,292
EXCESS OF REVENUES OVER				
(UNDER) EXPENDITURES	10,196	(94)	(93,476)	(83,374)
· ,		, ,	, ,	, ,
OTHER FINANCING SOURCES				
Operating Transfer In	0	0	<u>29,094</u>	<u>29,094</u>
EXCESS (DEFICIENCY) OF REVENUES AND OTHER FINANCING SOURCES OVER				
EXPENDITURES	10,196	(94)	(64,382)	(54,280)
FUND BALANCE – BEGINNING OF YEAR	AR <u>58,837</u>	3,694	130,409	192,940
FUND BALANCES – END OF YEAR	<u>\$ 69,033</u>	<u>\$ 3,600</u>	<u>\$ 66,027</u>	<u>\$138,660</u>

FIRE FUND

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN FIRE FUND BALANCE SHEET FOR THE MARCH 31, 2008

ASSETS

Cash Taxes Receivable	\$ 65,418 <u>3,615</u>
TOTAL ASSETS	\$ 69,033
LIABILITIES AND FUND EQUITY	
Accounts Payable	<u>\$</u> 0
TOTAL LIABILITIES	0
FUND EQUITY:	
Fund Equity: Unreserved, Undesignated	69,033
TOTAL FUND EQUITY	69,033
TOTAL LIABILITIES AND FUND EQUITY	\$ 69.033

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN FIRE FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FOR THE YEAR ENDING MARCH 31, 2008

DEVENIJES.	Budget	<u>Actual</u>	Variance Favorable (<u>Unfavorable</u>)
REVENUES: Taxes	\$ 38,040	\$ 39,219	\$ 1,179
Interest	500	<u>749</u>	249
Total Revenues	38,540	39,968	1,428
EXPENDITURES:			
Public Safety:	20.025	20.004	021
Fire Protection	30,025	29,094	931
Salaries	900	630	270
Payroll Taxes	<u>70</u>	48	22
Total Expenditures	30,995	29,772	1,223
EXCESS OF REVENUES AND EXPENDITURES	<u>\$ 7,545</u>	10,196	<u>\$ 2,651</u>
FUND BALANCES – BEGINNING		58,837	
FUND BALANCES – ENDING		\$ 69,033	

LIQUOR LAW ENFORCEMENT FUND

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN LIQUOR LAW ENFORCEMENT FUND BALANCE SHEET FOR THE YEAR ENDING MARCH 31, 2008

ASSETS

Cash	\$ 3,600
TOTAL ASSETS	\$ 3,600
LIABILITIES AND FUND EQUITY	
Accounts Payable	<u>\$</u> 0
Total Liabilities	0
FUND EQUITY:	
Fund Balance:	
Unreserved, Undesignated	<u>3,600</u>
TOTAL FUND EQUITY	<u>3,600</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 3,600</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN LIQUOR LAW ENFORCEMENT FUND STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE

FOR THE YEAR ENDING MARCH 31, 2008

	ACII 31, 2000		Variance avorable
	<u>Budget</u>	Actual (Ur	
REVENUES:			
Taxes:			
Liquor Licenses	\$ 575	\$ 578	\$ 3
Interest	50	70	20
Total Revenues	625	<u>648</u>	23
EXPENDITURES:			
Law Enforcement:			
Memberships & Dues	165	32	133
Salary	660	660	0
Payroll Taxes	55	50	5
Total Expenditures	<u>880</u>	<u>742</u>	<u>138</u>
EXCESS OF EXPENDITURES OVER REVENUE	<u>\$ (255)</u>	(94)	<u>\$ 161</u>
FUND BALANCE – BEGINNING		3,694	
FUND BALANCE – ENDING		<u>\$ 3,600</u>	

ROAD FUND

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN ROAD FUND

BALANCE SHEET

FOR THE YEAR ENDING MARCH 31, 2008

ASSETS

Cash	<u>\$ 66,027</u>
TOTAL ASSETS	\$ 66,027
LIABILITIES AND FUND EQUITY	
Accounts Payable	<u>\$ 0</u>
TOTAL LIABILITIES	0
FUND EQUITY: Fund Balance: Unreserved, Undesignated	66,027
TOTAL FUND EQUITY	66,027
TOTAL LIABILITIES AND FUND EQUITY	<u>\$ 66,027</u>

BEAUGRAND TOWNSHIP CHEBOYGAN COUNTY, MICHIGAN ROAD FUND

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE FOR THE YEAR ENDING MARCH 31, 2008

	<u>Budget</u>		Variance Favorable nfavorable)
REVENUES: Interest	\$ 3,300	\$ 3,302	<u>\$</u> 2
TOTAL REVENUES	3,300	3,302	2
EXPENDITURES: Public Works	97,000	96,778	2
TOTAL EXPENDITURES	97,000	96,778	222
EXCESS OF REVENUES OVER EXPENDITURES	(93,700)	(93,476)	224
TRANSFERS IN	29,094	_29,094	0
EXCESS OF REVENUES OVER EXPENDITURES AFTER TRANSFERS	<u>\$ (64,606</u>)	(64,382)	<u>\$ 224</u>
FUND BALANCE – BEGINNING		130,409	
FUND BALANCE – ENDING		<u>\$ 66,027</u>	

OTHER

NIELAND & KOSANKE, P.C.

CERTIFIED PUBLIC ACCOUNTANTS

201 SOUTH MAIN STREET, SUITE #2 CHEBOYGAN, MICHIGAN 49721 (231) 627-4396 FAX: (231) 627-6594

DANIEL R. NIELAND, C.P.A. JOSEPH D. KOSANKE, C.P.A. MEMBER

AMERICAN INSTITUTE OF CERTIFIED

PUBLIC ACCOUNTANTS

AND

MICHIGAN ASSOCIATION OF CERTIFIED

PUBLIC ACCOUNTANTS

July 22, 2006

Township Board Beaugrand Township Cheboygan County, Michigan

Re: Comments and Recommendations

We have examined the general purpose financial statements of Beaugrand Township, Cheboygan County, for the year ended March 31, 2008, and have issued my report thereon dated July 22, 2008.

This report and accompanying recommendations are intended solely for the use of management and should not be used for any other purpose.

All recommendations from the last scheduled audit of March 31, 2006, were followed up on and implemented. We have no further recommendations at this time.

We would like to compliment Terri Sarrault and Janice Girard for the excellent job done as Clerk and Treasurer. Also, the Board as a whole should be proud of their stewardship of public funds, as evidenced by the strong financial position of the Township.

We look forward to working with your Township in the future.

Nieland & Kosanke, P. C. Certified Public Accountants